

**TOWN OF SELMA  
REGULAR COUNCIL MEETING  
MARCH 14, 2017**

<b>PRESENT:</b>	Mayor Cheryl Oliver, Mayor Pro-Tem Jackie Lacy, Councilmember Tommy Holmes, Councilmember William Overby, Councilmember Mark Petersen, Town Manager Jon Barlow, and Town Attorney Alan “Chip” Hewett.
<b>OTHER STAFF PRESENT:</b>	Finance Director Karen Johnson, Planning/Economic Director Julie Maybee, Police Chief Richard Cooper, Fire Chief Phillip McDaniel, Recreation/Library Services Director Joe Carter, Event Planner Melissa Dooley, and Town Clerk Brenda Thorne.
<b>CONVOCATION:</b>	<p>Mayor Oliver called the meeting to order at 6:00 p.m. in the Selma Jernigan Building and declared a quorum present.</p> <p>Mayor Oliver led in prayer.</p>
<b>PLEDGE TO FLAG:</b>	Mayor Pro-Tem Jackie Lacy led in the pledge of allegiance to the flag.
<b>APPROVAL OF AGENDA:</b>	<p>Mayor Oliver stated that Item 6a would need to be removed at the request of Mr. Jackson due to illness, and the addition of closed session minutes under the Consent Agenda.</p> <p>A motion was made by Councilmember William Overby and seconded by Councilmember Mark Peterson to approve the agenda as amended. Motion carried unanimously.</p>
<b>CONSENT AGENDA:</b>	<p style="text-align: center;"><b><u>Minutes</u></b>  Regular Council Meeting – February 14, 2017  Closed Session Meeting – February 14, 2017  Work Session – February 23, 2017</p> <p>Mayor Oliver asked for the Closed Session Minutes to be removed from the Consent Agenda for an update.</p> <p>A motion was made by Councilmember William Overby and seconded by Councilmember Mark Petersen to remove the Closed Session Minutes from the Consent Agenda.</p> <p>A motion was made by Councilmember William Overby and seconded by Councilmember Mark Petersen to approve the Regular Council Meeting minutes of February 14, 2017 and the Work Session Meeting minutes of February 23, 2017. Motion carried unanimously.</p>

<p><b>RECOGNITIONS/  PRESENTATIONS –  Recognition of New  Customer Service  Representative Brandy  Evans:</b></p>	<p>Finance Director Karen Johnson introduced the new Customer Service Representative Brandy Evans. Finance Director Johnson stated that Ms. Evans was formerly employed by For Pets Sake and by KS Bank. She said that Ms. Evans was still in training.</p> <p>Ms. Evans stated that she could not ask for a better place to work.</p>
<p><b>Recognition New Police  Officer Justin Vause:</b></p>	<p>Police Chief Richard Cooper introduced new Police Officer Justin Vause. He said that Officer Vause has about 10 years of law enforcement experience. Chief Cooper stated that Officer Vause comes from the Clayton Police Department, and is a K9 Officer with a six-year-old German Shepherd named Major. He said that Officer Vause is married with one child, lives in Smithfield, but grew up in the Selma area. Chief Cooper stated that Officer Vause comes to Selma with an Advanced Law Enforcement Certificate, which was the highest thing officers can achieve in North Carolina.</p> <p>Police Officer Vause stated that it was an honor and pleasure to be here.</p>
<p><b>Resolution Declaring  #SSStrong Day:</b></p>	<p>Mayor Oliver read the following resolution declaring #SSStrong Day in Selma.</p> <p style="text-align: center;"><b>RESOLUTION DECLARING  #SSSTRONG DAY  IN SELMA, NORTH CAROLINA</b></p> <p>Whereas, the Towns of Selma and Smithfield are home to nearly 20,000 residents who live, work, go to school, meet, eat, pray, celebrate, and debate;</p> <p>Whereas, progress, while not always easy, requires understanding the importance of community;</p> <p>Whereas, community is defined as a feeling of fellowship with others, as a result of sharing common attitudes, interests, and goals;</p> <p>Whereas, the designation #SSStrong is a written embodiment of the sense of community and serves as a strong reminder that we all play integral roles in community-building and living the #SSStrong creed;</p> <p>Whereas, we are continually grateful for those who serve our communities untiringly;</p>

	<p>Whereas, those who lead this movement are helping to expand its reach by their affirmative influences on others who live, work, and play in Selma and Smithfield.</p> <p>Now, therefore, be it resolved, that the Mayor and Town Council of Selma, North Carolina, do hereby proclaim Saturday, April 22, 2017 as #SSStrong Day and encourage its citizens to take pride in our community and participate in this celebration.</p> <p style="text-align: center;"><b>DULY ADOPTED THIS 14<sup>TH</sup> DAY OF MARCH 2017.</b></p> <p>Mayor Oliver stated that the resolution would be put on a plaque and presented to both Selma Elementary and Selma Middle School. She said that a copy of the resolution would also go to Superintendent Ross Renfrow and Chairman Mike Wooten of the Johnston County Board of Education.</p>
<p><b>Update on Future Events Schedule by Melissa Dooley:</b></p>	<p>Event Planner, Melissa Dooley reviewed with Town Council the existing events and dates that are already in place for Selma. She said that there are some new events that she would like to get started such as an Urban Beach Party, JoCo Latino Festival, Shop Small Saturday, Polar Bear Run, Black History Month, and Red Wine &amp; Chocolate.</p> <p>Ms. Dooley stated that she would like to change the name of the Gazebo Galleria event to Selma Saturdays Arts &amp; Crafts Market.</p> <p>Mayor Oliver stated that she wanted new events to be unrestrained by Town Council. She said that the only time Town Council would need to be involved is when a special use permit is required.</p> <p>Councilmembers were okay with the name change from Gazebo Galleria to Selma Saturdays.</p> <p>Councilmember Overby stated that these events were a good idea. He said that he would like to focus on the kids, and getting them involved in downtown.</p> <p>Ms. Dooley thanked Town Councilmembers for their time.</p>
<p><b>Marketing Report from Donna Bailey-Taylor of the Johnston County Visitor's Bureau:</b></p>	<p>Donna Bailey-Taylor, Director of the Johnston County Visitor's Bureau, stated that she was present to give Town Council an update on some of the activities of the tourism-marketing group in the Town of Selma. She said that this group has been active in Selma for about 15 years. Ms. Bailey-Taylor stated that the group sets a budget, works on projects, and executes those on behalf of the Town.</p>

	<p>Ms. Bailey-Taylor stated that the budget is made up of billboard advertising, which is more than half of the budget. She said that it also promotes places to antique shop, spend the night, and printing. Ms. Bailey-Taylor stated that the Visitor’s Bureau organizes the 301 Endless Yard Sale each year. Ms. Bailey-Taylor stated that Visitor’s Bureau does advertising promoting antiques and the Rudy Theatre. She said funds have been set aside for wayfinding signs. Ms. Bailey-Taylor stated that about a year ago this committee started discussing refreshing the gateway signs into the Town limits.</p> <p>Ms. Bailey-Taylor reviewed with Town Council the tax collection for this fiscal year. She said that in the month of January, tax collections were \$71,594, which was above last year’s figures by about \$12,000.</p> <p>Councilmember Overby asked how many towns participate in this tax.</p> <p>Ms. Bailey-Taylor stated that there were four. She said that countywide, there was a 3% tax that all towns pay; however, the Towns of Smithfield, Selma, Benson, and Kenly have an additional 2%. Ms. Bailey-Taylor stated that those funds are dedicated to each Town. She said that Selma does have some reserve funds, and are kept in reserve for any of Selma’s projects.</p> <p>Councilmember Overby asked if the marketing funds could be used for incentives.</p> <p>Ms. Bailey-Taylor stated that it could not, because it was for tourism marketing. She said that she would be glad to come back annually to provide Town Council an update.</p>
<p><b>OPEN FORUM/  CITIZENS’ REQUESTS –  Hiring of New Town  Manager – Eric Jackson:</b></p>	<p>Due to illness, Mr. Eric Jackson was unable to attend this evening’s meeting.</p>
<p><b>Electronic Kiosk for  Town – Ray Jaklitsch, 201  North Green Street:</b></p>	<p>Ray Jaklitsch of 201 North Green Street (Chairman of the Historic Properties Commission, President of the Historical Homeowners Association, and Vice-Chairman of the 150<sup>th</sup> Anniversary Celebration) stated that he would like the Town to invest in a kiosk or an electronic display panel. He said that it could be similar to what Selma Middle School and Johnston Community College (Smithfield main campus and Cleveland Center) already have. Mr. Jaklitsch stated that there could be four different categories for the possible use of an electronic display panel, which include town events, non-profit groups’ events, rental space for downtown</p>

	<p>businesses, and garage sales. He said that possible locations were the Recreational/Library area on Highway 301, Police Station on Highway 301, ABC Store area on Highway 301, or the Harrison Center on Noble Street.</p> <p>Attorney Hewett stated that Town Council could check with Archer Lodge. He said that they priced the electronic boards, and now have one at Town Hall.</p>
<p><b>PUBLIC HEARING –                  Public Hearing and                  Consideration of a FY15                  Community Development                  Block Grant –                  Infrastructure (CDBG-I)                  Project for Ricks Road                  Sewer Improvements:</b></p>	<p>Town Manager Barlow introduced Monica Chevalier of The Wooten Company who is the Town’s consultant on this project.</p> <p>A motion was made by Councilmember William Overby and seconded by Councilmember Mark Petersen to open the public hearing. Motion carried unanimously. 6:35 p.m.</p> <p>Monica Chevalier stated that the purpose of the public hearing was to explain the changes in the current Community Development Block Grant (CDBG) with discussion afterwards. She said that about a year ago the Town received a U.S. Department of Housing and Urban Development Grant that is through the N.C. Department of Environmental Quality – Division of Water Infrastructure. Ms. Chevalier stated that the Town is extending sewer service to the Ricks Road Mobile Home Park due to failing septic tanks and environmental issues. She said that the Johnston County Health Department did a septic survey, and determined that it was not effective to continually repair and pump the septic tanks. Ms. Chevalier stated that if public sewer were not made available then the environmental conditions would worsen to the point that families would have to relocate. She said this project would provide much needed public sewer to the area with the federal grant funding the majority of the capital.</p> <p>Ms. Chevalier stated that the original project scope involved abandoning the failing septic systems; extending the sewer system to the Ricks Road Mobile Home Park with about 1,400 linear feet of gravity sewer with 31 service connections; equipment and control improvements at pump station #5 located on Crocker Street; and installation of about 3,600 linear feet of sewer force main rerouted to a connection with the Johnston County system off of Industrial Park Drive.</p> <p>Ms. Chevalier stated that with the amended project scope, everything is the same except the force main extension. She said that instead of going along Crocker Street, it is going to go north of pump station #6 towards the industrial location under the railroad track due to sanitary sewer overflows related to some of the manhole</p>

	<p>discharge locations. She said that they are extending the force main beyond the initial point where pump stations #5 and #6 currently discharge. Ms. Chevalier stated that there was an issue with an existing gravity sewer pipe. She said that since there was concern about the longevity of that pipe, the force main would be extended more northerly into the industrial area. Ms. Chevalier stated that the grant was eligible to pay for that. She said that instead of 3,500 linear feet of force main; it would be about 325 linear feet with a cost savings to the grant.</p> <p>Ms. Chevalier stated that the grant was about \$1.29 million, which was about 98% of the project cost. She said that the original CDBG-I project would be slightly modified transferring \$32,000 from the household connection line item to the sewer line item. Ms. Chevalier stated that this was for CDBG requisition process purposes and due to adjustments in the line item project budget; however, the overall construction costs would remain the same.</p> <p>Ms. Chevalier stated that the low to moderate income percent benefit was the same, and they were going through the income verification process now. She said that in order for the Town to keep the grant, it needed to prove and verify income of the residents in the Ricks Road Mobile Home Park. Ms. Chevalier stated that the goal was to have this completed by June 2017.</p> <p>Ms. Chevalier stated that once the project was completed, the Town would own and maintain the sewer system. She said that the Town Manager and Public Services Director would provide oversight to the contracted parties required to complete this project.</p> <p>Ms. Chevalier distributed a new project map to Town Council, which showed where the existing gravity sewer was going to be abandoned, and the force main was going to be extended. She said that everything else would be the same.</p> <p>Ms. Chevalier stated that also in the packet are the fair housing goals, which included the fair housing assessment that was completed in November 2016, and is a part of the State's requirements to ensure that the rights of housing discrimination victims. She said that as part of the community outreach, she had brochures with her. Ms. Chevalier stated that there were seven protected classes, which included race, color, religion, national origin, sex, familial status, and disability or handicap status. She said that it was illegal to discriminate against any person in the provision of housing because of a person's membership of a protected class, and reviewed situations where discrimination could</p>
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occur. Ms. Chevalier stated that the Town of Selma has a complete procedure for anyone wanting to file a complaint.

With no further discussion, a motion was made by Councilmember William Overby and seconded by Councilmember Tommy Holmes to close the public hearing. Motion carried unanimously. 6:48 p.m.

A motion was made by Councilmember William Overby and seconded by Councilmember Mark Petersen to adopt the FY 15 Community Development Block Grant Program Amendment Resolution. Motion carried unanimously.

**TOWN OF SELMA  
FY 15 COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRAM**

**AMENDMENT RESOLUTION**

*This Resolution authorizes an amendment to the Town of Selma FY 15 Community Development Block Grant-Infrastructure (CDBG-I) Program.*

WHEREAS, the Town is participating in the Community Development Block Grant Program under Title 1 of the Housing and Community Development Act of 1974, as amended, administered by the North Carolina Department of Environmental Quality Division of Water Infrastructure; and

WHEREAS, the Town desires to amend the approved project activities and certifies that a public hearing, in accordance with the North Carolina CDBG-I Program Regulations, was conducted on Tuesday, March 14, 2017, at 6:00 PM to discuss the proposed amendment; and

WHEREAS, the Town certifies that regulations relating to environmental review conditions have been followed, Environmental Review documents have been reviewed to determine any changes to the original finding of no significant impact on the environment, no adverse impacts were discovered, and the original Finding of No Significant Impact is still valid.

THEREFORE, BE IT RESOLVED by the Town Council of the Town of Selma, North Carolina:

1. That the amendment to the FY15 CDBG-I Program is authorized; and

2. That Mayor Cheryl L. Oliver, Town Manager Jonathan Barlow, and Public Services Director Alex Fuller, and/or successors so titled, are hereby authorized to execute any and all grant amendment related documents.

Adopted this 14th day of March, 2017.

A motion was made by Councilmember Mark Petersen and seconded by Councilmember William Overby to adopt the Amended Grant Project Ordinance for FY 15 Community Development Block Grant #15-I-2763 for the Ricks Road Sewer Improvements. Motion carried unanimously.

**TOWN OF SELMA  
FY 15 COMMUNITY DEVELOPMENT BLOCK  
GRANT # 15-I-2763  
RICKS ROAD SEWER IMPROVEMENTS**

**AMENDED GRANT PROJECT ORDINANCE**

Be it ordained by the Town Council that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Ordinance is hereby amended:

Section 1. The project authorized is the Community Development Block Grant Infrastructure Program described in the work statement contained in Grant Contract CDBG-I #15-I-2763 between the Town and the North Carolina Department of Environmental Quality. This project is known as the Ricks Road Sewer Improvements Project.

Section 2. The officers of this unit are hereby directed to proceed with the grant project within the terms of the grant documents, the rules and regulations of the North Carolina Department of Environmental Quality, and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete this project:

Community Development Block Grant	\$1,289,900
Local Match	<u>\$5,000</u>
Total	\$1,294,900

Section 4. The following amounts are appropriated for the project:

Public Sewer Improvements	\$1,018,700
Housing Rehabilitation - Sewer Connections	\$148,700
Administration	<u>\$127,500</u>

	<p>Total <span style="float: right;">\$1,294,900</span></p> <p>Section 5. The Finance Officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the Grant Agreement and Federal and State regulations.</p> <p>Section 6. Funds will be requisitioned from the State after submission of documentation to the Town. The Town upon actual receipt of CDBG funds will make disbursement of funds from the State. Compliance with all federal and state procurement regulations is required.</p> <p>Section 7. The Finance Officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.</p> <p>Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this grant project in every budget submission made to the Town Council.</p> <p>Section 9. Copies of this Amended Grant Project Ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.</p> <p style="text-align: center;">Adopted this 14<sup>th</sup> day of March, 2017.</p>
<p><b>Public Hearing and Consideration of a Small Cities Community Development Block Grant (CDBG) that is to be Used Towards Health/Safety Needs or Support Economic Development:</b></p>	<p>Planning/Economic Development Director Julie Maybee stated that this public hearing was for the consideration of a Small Cities Community Development Block Grant (CDBG) that would be used towards the health/safety needs or support of economic development. She said that there was a process the Town had to follow. She said that the Small Cities Community Development Block Grant provides funds for economic development, and it also provides water and sewer infrastructure projects that provide a benefit to low to moderate-income individuals. Ms. Maybee stated that Town Council needed to conduct a public hearing before applying for the grant. She said that she would come back before Town Council prior to submitting the grant. Ms. Maybee stated that applications for economic development must show that more than 60% of the CDBG funds would benefit low or moderate income people through job creation and retention.</p> <p>A motion was made by Mayor Pro-Tem Jackie Lacy and seconded by Councilmember Mark Petersen to open the public hearing. Motion carried unanimously. 6:51 p.m.</p>

	<p>Ms. Maybee stated that after the first public hearing, Town Council would schedule a second public hearing to specifically discuss the project. She said that would need to be done within twelve (12) months. Ms. Maybee stated that it was her goal to come back to Town Council at its next meeting.</p> <p>Mayor Pro-Tem Lacy asked if the CDBG grant would mainly be for economic development and not housing.</p> <p>Ms. Maybee stated that it was for economic development and needed to meet requirements under CDBG guidelines. She said that at the next public hearing, she would have more specifics regarding the CDBG grant.</p> <p>A motion was made by Mayor Pro-Tem Jackie Lacy and seconded by Councilmember William Overby to close the public hearing. Motion carried unanimously. 6:52 p.m.</p> <p>There were no further comments.</p>
<p><b>Public Hearing to Receive Citizen Input Regarding the 2017/2018 Town of Selma Budget:</b></p>	<p>No one was present to address Town Council regarding the 2017/2018 Town of Selma Budget.</p>
<p><b>Set Public Hearing for Modification of Special Use Permit – Stancil:</b></p>	<p>Planning/Economic Development Director Julie Maybee stated that an application for a special use permit was filed by Warren Stancil of Interstate Outdoor. She said that a special use permit was granted for the facility at 809 South Raiford Street, and a major modification has been requested to add an approximate 50' x 70' building on that property. Ms. Maybee stated that since it is considered a major modification, a special use permit modification was needed. She said that staff requests that a quasi-judicial public hearing be scheduled for the next Town Council meeting on April 11, 2017. Ms. Maybee stated that the request was considered by the Planning Board at its February 22, 2017 meeting.</p> <p>A motion was made by Councilmember William Overby and seconded by Councilmember Tommy Holmes to approve scheduling a public hearing on April 11, 2017 for the modification of a special use permit for 809 South Raiford Street. Motion carried unanimously.</p>
<p><b>PLANNING AND ECONOMIC DEVELOPMENT – Update on Downtown Buildings:</b></p>	<p>Planning/Economic Development Director Julie Maybee stated Town Council recently adopted the new Unified Development Ordinance (UDO). She said that it has provided staff with additional tools to address buildings that are in the Town’s Historic District,</p>

	<p>specifically in the Downtown Historic District. Ms. Maybee stated that the Historic Properties Commission would be involved in reviewing requests called “Certificate of Appropriateness” as to exterior architectural features. She said that anytime there is a change to the exterior of a building, the Historic Properties Commission would review the request. She said that they would utilize the U.S. Secretary of Interior’s Standards for Rehabilitation Guidelines for rehabilitation of historic buildings. Ms. Maybee stated that in February 2017, those standards were distributed to the Historic Properties Commission. She said that Selma’s historic buildings are a great asset to the community. Ms. Maybee stated that this process makes sure that modifications to buildings and changes to the exterior of the architectural features are consistent with those standards. She said that this would be a good tool in trying to maintain downtown buildings. Ms. Maybee stated that there were specific standards in the Town’s ordinance. She said that staff proposes to share the guidelines with property owners to make them aware of it. Ms. Maybee stated that this new ordinance provision goes into effect March 31, 2017. She said that staff would try to get that information out within the next week and post it online. Ms. Maybee stated that there were provisions in the North Carolina’s Building Code that addresses dilapidated buildings. She said that there was a building located at 104 West Waddell Street that was declared unsafe by the Johnston County Inspections Department. Ms. Maybee stated that when you have a building in a historic district, the last resort is to have it demolished. She said that there were some commercial buildings that have boarded windows. Ms. Maybee stated there was nothing in the current ordinance provision to tell the property owners to take down the boards. She said there was a different situation on the buildings that are declared unsafe.</p>
<p><b>TOWN MANAGER’S REPORT &amp; RECOMMENDATIONS – Review and Consideration of a Resolution for Sewer System Improvements:</b></p>	<p>Town Manager Barlow stated that this was for review and consideration of a resolution for sewer system improvements. He said that recently, staff was made aware of a potential source of grant funds that fits Selma’s needs. Mr. Barlow stated that this resolution puts things in motion from Town Council to direct staff to pursue making a grant application. He advised Town Council that this does not commit the Town to anything. Mr. Barlow stated that the first thing Town Council needed to do was adopt a resolution that the Town was interested in pursuing these grant funds.</p> <p>A motion was made by Mayor Pro-Tem Jackie Lacy and seconded by Councilmember Tommy Holmes to approve the resolution to pursue making a grant application for sewer system improvements. Motion carried unanimously.</p>

**RESOLUTION BY GOVERNING BODY OF APPLICANT**

Whereas, The Federal Clean Water Act Amendments of 1987 and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of the 2017 Sewer Rehabilitation Project;

Whereas, The Town of Selma has need for and intends to construct a wastewater rehabilitation project described as the 2017 Sewer Rehabilitation Project; and

Whereas, The Town of Selma intends to request State loan and grant assistance for the project.

Now, therefore, be it resolved, by the Town Council of the Town of Selma:

That the Town of Selma, the Applicant, will arrange financing for all remaining costs of the project, if approved for a State loan and grant award.

That the Applicant will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the Applicant agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of Selma to make scheduled repayment of the loan, to withhold from the Town of Selma any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the Applicant will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Jon Barlow, Town Manager, the Applicant Official, and successors so titled, is hereby authorized to execute and file an application on behalf of the Applicant with the State of North Carolina for a loan and grant to aid in the construction of the Project described above.

	<p>That the Authorized Official, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the Project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.</p> <p>That the Applicant has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the Project and to Federal and State grants and loans pertaining thereto.</p> <p>Adopted this 14<sup>th</sup> day of March 2017 at Selma, North Carolina.</p>
<p><b>Review of Callback and Stand-by Policy:</b></p>	<p>Town Manager Barlow stated that recently he was asked by Town Council to research the Callback and Stand-by Policy for the Town. He that the Personnel Policy, Article 3, Section 13 addresses this. Mr. Barlow stated that there are some staff in the Electric Department, Water/Sewer Department, and Cemetery that are required to be on stand-by, and the Town does compensate them in accordance with federal law. He said that the Town gives these staff members 5 ½ hours of comp time for being available 24/7 for that week or they can take a day off. Mr. Barlow stated that if they come in for any period of time, they get at least 2 hours. He said that for anything over 2 hours, they get time and a half. Mr. Barlow stated that was standard for all callback and stand-by staff.</p> <p>Mayor Oliver stated that the Town does charge extra for weekend service, and asked Town Manager Barlow to look into how much the extra charge covers of the overtime paid to staff.</p>
<p><b>Review of Starting Salaries Policy:</b></p>	<p>Town Manager Barlow stated that there was a request by Town Council to review the starting salaries policy. He said that the question was a lateral entry. Mr. Barlow stated that Article 3, Section 3 of the Personnel Policy addresses a highly qualified new hire, which would allow bringing them in at a higher starting salary. He said that it would have to be some extenuating circumstances to do that.</p>
<p><b>Consideration of Appointment to the Marketing Committee:</b></p>	<p>Town Manager Barlow stated that there was one open position on the Marketing Committee, and staff received an application from Nathan Lambdin from Pine Level-Selma Road, Selma, for that position.</p> <p>A motion was made by Mayor Pro-Tem Jackie Lacy and seconded by Councilmember Tommy Holmes to approve the appointment of</p>

	<p>Nathan Lambdin to the Marketing Committee. Motion carried unanimously.</p>																
<p><b>Budget Amendments:</b></p>	<p>Finance Director Karen Johnson stated that Budget Ordinance Amendment #21 was for principal interest on the Knuckle Boom truck.</p> <p>Town Manager Barlow stated that the actual cost of the truck was less than what was budgeted. He said that the savings was taken to start the debt service on the vehicle.</p> <p>A motion was made by Councilmember Mark Petersen and seconded by Councilmember Tommy Holmes to approve budget ordinance amendment #21. Motion carried unanimously.</p>																
	<p style="text-align: center;"><b>TOWN OF SELMA  BUDGET ORDINANCE AMENDMENT #21  FISCAL YEAR 2016/2017</b></p> <p>BE IT ORDAINED by the Town Council of the Town of Selma, County of Johnston, State of North Carolina, and Meeting in Budget Session this 14<sup>th</sup> day of March 2017 that the Town Budget adopted on June 20, 2016, for FY 2016/2017 is hereby amended and adopted:</p> <p>Section I. To amend the General Fund (Fund 10) for unanticipated/unbudgeted revenues and expenses during FY 2016. The Town’s General Fund (Fund 10) accounts are to be amended as follows:</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Account No.</u></th> <th style="text-align: right;"><u>Debit</u></th> <th style="text-align: right;"><u>Credit</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>10-5600-5000 Capital Outlay(E)</td> <td></td> <td style="text-align: right;">12,052.00</td> <td>Decrease</td> </tr> <tr> <td>10-5600-7516 KS Bank Principal(E)</td> <td style="text-align: right;">11,117.00</td> <td></td> <td>Increase</td> </tr> <tr> <td>10-5600-7517 KS Bank Interest (E)</td> <td style="text-align: right;">935.00</td> <td></td> <td>Increase</td> </tr> </tbody> </table> <p>Section II. Copies of this Budget Ordinance Amendment shall be furnished to the Town Clerk, the Budget Officer, and the Finance Officer, and shall be available for public inspection and audit.</p> <p style="text-align: center;">Adopted this 14<sup>th</sup> day of March 2017.</p>	<u>Account No.</u>	<u>Debit</u>	<u>Credit</u>		10-5600-5000 Capital Outlay(E)		12,052.00	Decrease	10-5600-7516 KS Bank Principal(E)	11,117.00		Increase	10-5600-7517 KS Bank Interest (E)	935.00		Increase
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10-5600-7516 KS Bank Principal(E)	11,117.00		Increase														
10-5600-7517 KS Bank Interest (E)	935.00		Increase														
	<p>Finance Director Karen Johnson stated that budget ordinance amendment #22 for Kinder Morgan.</p> <p>Town Manager Barlow stated that this was a revenue contribution from Kinder Morgan for a piece of equipment at the tank farm.</p> <p>A motion was made by Councilmember William Overby and seconded by Councilmember Tommy Holmes to approve budget ordinance amendment #22. Motion carried unanimously.</p>																

	<p style="text-align: center;"><b>TOWN OF SELMA BUDGET ORDINANCE AMENDMENT #22 FISCAL YEAR 2016/2017</b></p> <p>BE IT ORDAINED by the Town Council of the Town of Selma, County of Johnston, State of North Carolina, and Meeting in Budget Session this 14<sup>th</sup> day of March 2017 that the Town Budget adopted on June 20, 2016, for FY 2016/2017 is hereby amended and adopted:</p> <p>Section I. To amend the General Fund (Fund 28) for unanticipated/unbudgeted revenues and expenses during FY 2016. The Town’s General Fund (Fund 28) accounts are to be amended as follows:</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Account No.</u></th> <th style="text-align: center;"><u>Debit</u></th> <th style="text-align: center;"><u>Credit</u></th> </tr> </thead> <tbody> <tr> <td>28-3434-0000 Contributions - Terminal(R)</td> <td></td> <td style="text-align: right;">67,361.00 Decrease</td> </tr> <tr> <td>28-4340-5500 Capital Outlay – Equip.(E)</td> <td style="text-align: right;">67,361.00</td> <td style="text-align: right;">Increase</td> </tr> </tbody> </table> <p>Section II. Copies of this Budget Ordinance Amendment shall be furnished to the Town Clerk, the Budget Officer, and the Finance Officer, and shall be available for public inspection and audit.</p> <p style="text-align: center;">Adopted this 14<sup>th</sup> day of March 2017.</p>	<u>Account No.</u>	<u>Debit</u>	<u>Credit</u>	28-3434-0000 Contributions - Terminal(R)		67,361.00 Decrease	28-4340-5500 Capital Outlay – Equip.(E)	67,361.00	Increase
<u>Account No.</u>	<u>Debit</u>	<u>Credit</u>								
28-3434-0000 Contributions - Terminal(R)		67,361.00 Decrease								
28-4340-5500 Capital Outlay – Equip.(E)	67,361.00	Increase								
	<p>Finance Director Karen Johnson stated that budget ordinance amendment #23 was to add funds to the Civic Center for the engineering plan and survey approved by Town Council.</p> <p>A motion was made by Mayor Pro-Tem Jackie Lacy and seconded by Councilmember Mark Petersen to approve budget ordinance amendment #23. Motion carried unanimously.</p>									
	<p style="text-align: center;"><b>TOWN OF SELMA BUDGET ORDINANCE AMENDMENT #23 FISCAL YEAR 2016/2017</b></p> <p>BE IT ORDAINED by the Town Council of the Town of Selma, County of Johnston, State of North Carolina, and Meeting in Budget Session this 14<sup>th</sup> day of March 2017 that the Town Budget adopted on June 20, 2016, for FY 2016/2017 is hereby amended and adopted:</p> <p>Section I. To amend the General Fund (Fund 10) for unanticipated/unbudgeted revenues and expenses during FY 2016. The Town’s General Fund (Fund 10) accounts are to be amended as follows:</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Account No.</u></th> <th style="text-align: center;"><u>Debit</u></th> <th style="text-align: center;"><u>Credit</u></th> </tr> </thead> <tbody> <tr> <td>10-3833-0003 Donations to Civic Ctr.(R)</td> <td></td> <td style="text-align: right;">7,000.00 Decrease</td> </tr> <tr> <td>10-4190-3512 Civic Center Renov.(E)</td> <td style="text-align: right;">7,000.00</td> <td style="text-align: right;">Increase</td> </tr> </tbody> </table> <p>Section II. Copies of this Budget Ordinance Amendment shall be furnished to the Town Clerk, the Budget Officer, and the Finance Officer, and shall be available for public inspection and audit.</p>	<u>Account No.</u>	<u>Debit</u>	<u>Credit</u>	10-3833-0003 Donations to Civic Ctr.(R)		7,000.00 Decrease	10-4190-3512 Civic Center Renov.(E)	7,000.00	Increase
<u>Account No.</u>	<u>Debit</u>	<u>Credit</u>								
10-3833-0003 Donations to Civic Ctr.(R)		7,000.00 Decrease								
10-4190-3512 Civic Center Renov.(E)	7,000.00	Increase								

	Adopted this 14 <sup>th</sup> day of March 2017.									
	<p>Finance Director Karen Johnson stated that budget ordinance amendment #24 was moving funds from the Powell Bill for storm water drainage repairs approved at the Town Council meeting of February 14, 2017.</p> <p>A motion was made by Councilmember William Overby and seconded by Councilmember Mark Petersen to approve budget ordinance amendment #24. Motion carried unanimously.</p>									
	<p style="text-align: center;"><b>TOWN OF SELMA BUDGET ORDINANCE AMENDMENT #24 FISCAL YEAR 2016/2017</b></p> <p>BE IT ORDAINED by the Town Council of the Town of Selma, County of Johnston, State of North Carolina, and Meeting in Budget Session this 14<sup>th</sup> day of March 2017 that the Town Budget adopted on June 20, 2016, for FY 2016/2017 is hereby amended and adopted:</p> <p>Section I. To amend the General Fund (Fund 10) for unanticipated/unbudgeted revenues and expenses during FY 2016. The Town’s General Fund (Fund 10) accounts are to be amended as follows:</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Account No.</u></th> <th style="text-align: right;"><u>Debit</u></th> <th style="text-align: right;"><u>Credit</u></th> </tr> </thead> <tbody> <tr> <td>10-5700-4100 Drain. &amp; Storm Sewer (E)</td> <td style="text-align: right;">16,000.00</td> <td style="text-align: right;">Increase</td> </tr> <tr> <td>10-3990-0000 Fund Balance Approp.</td> <td></td> <td style="text-align: right;">16,000.00 Decrease</td> </tr> </tbody> </table> <p>Section II. Copies of this Budget Ordinance Amendment shall be furnished to the Town Clerk, the Budget Officer, and the Finance Officer, and shall be available for public inspection and audit.</p> <p style="text-align: center;">Adopted this 14<sup>th</sup> day of March 2017.</p>	<u>Account No.</u>	<u>Debit</u>	<u>Credit</u>	10-5700-4100 Drain. & Storm Sewer (E)	16,000.00	Increase	10-3990-0000 Fund Balance Approp.		16,000.00 Decrease
<u>Account No.</u>	<u>Debit</u>	<u>Credit</u>								
10-5700-4100 Drain. & Storm Sewer (E)	16,000.00	Increase								
10-3990-0000 Fund Balance Approp.		16,000.00 Decrease								
	<p>Finance Director Karen Johnson stated that budget ordinance amendment #25 was moving funds from Railroad Days to the All-American Festival.</p> <p>A motion was made by Mayor Pro-Tem Jackie Lacy and seconded by Councilmember Mark Petersen to approve budget ordinance amendment #25. Motion carried unanimously.</p>									
	<p style="text-align: center;"><b>TOWN OF SELMA BUDGET ORDINANCE AMENDMENT #25 FISCAL YEAR 2016/2017</b></p> <p>BE IT ORDAINED by the Town Council of the Town of Selma, County of Johnston, State of North Carolina, and Meeting in Budget Session</p>									

	<p>this 14<sup>th</sup> day of March 2017 that the Town Budget adopted on June 20, 2016, for FY 2016/2017 is hereby amended and adopted:</p> <p>Section I. To amend the General Fund (Fund 10) for unanticipated/unbudgeted revenues and expenses during FY 2016. The Town’s General Fund (Fund 10) accounts are to be amended as follows:</p> <table border="0"> <thead> <tr> <th style="text-align: left;"><u>Account No.</u></th> <th style="text-align: center;"><u>Debit</u></th> <th style="text-align: center;"><u>Credit</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>10-6200-2990 All-American Festival (E)</td> <td style="text-align: right;">2,500.00</td> <td></td> <td>Increase</td> </tr> <tr> <td>10-6200-2991 Railroad Day (E)</td> <td></td> <td style="text-align: right;">2,500.00</td> <td>Decrease</td> </tr> </tbody> </table> <p>Section II. Copies of this Budget Ordinance Amendment shall be furnished to the Town Clerk, the Budget Officer, and the Finance Officer, and shall be available for public inspection and audit.</p> <p style="text-align: center;">Adopted this 14<sup>th</sup> day of March 2017.</p>	<u>Account No.</u>	<u>Debit</u>	<u>Credit</u>		10-6200-2990 All-American Festival (E)	2,500.00		Increase	10-6200-2991 Railroad Day (E)		2,500.00	Decrease
<u>Account No.</u>	<u>Debit</u>	<u>Credit</u>											
10-6200-2990 All-American Festival (E)	2,500.00		Increase										
10-6200-2991 Railroad Day (E)		2,500.00	Decrease										
	<p>Finance Director Karen Johnson stated that budget ordinance amendment #26 was for the use of the fund balance for over expenditures in the Electric Fund.</p> <p>Town Manager Barlow stated that this was Fund 63 and was all the Electric Department. He said that there were the five line items that are affected. Mr. Barlow stated that the Workers’ Compensation insurance premium increased \$4,000. He said that Accounting/Auditing needed to be increased for an Actuarial Study that occurs every three years. Mr. Barlow stated that there were several road widening projects that are requiring engineering funds to move electric equipment out of the project area.</p> <p>A motion was made by Councilmember Mark Petersen and seconded by Councilmember Tommy Holmes to approve budget ordinance amendment #26. Motion carried unanimously.</p>												
	<p style="text-align: center;"><b>TOWN OF SELMA BUDGET ORDINANCE AMENDMENT #26 FISCAL YEAR 2016/2017</b></p> <p>BE IT ORDAINED by the Town Council of the Town of Selma, County of Johnston, State of North Carolina, and Meeting in Budget Session this 14<sup>th</sup> day of March 2017 that the Town Budget adopted on June 20, 2016, for FY 2016/2017 is hereby amended and adopted:</p> <p>Section I. To amend the Electric Fund (Fund 63) for unanticipated/unbudgeted revenues and expenses during FY 2016. The Town’s Electric Fund (Fund 63) accounts are to be amended as follows:</p> <table border="0"> <thead> <tr> <th style="text-align: left;"><u>Account No.</u></th> <th style="text-align: center;"><u>Debit</u></th> <th style="text-align: center;"><u>Credit</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>63-7210-1860 Workers Comp (E)</td> <td style="text-align: right;">4,000.00</td> <td></td> <td>Increase</td> </tr> <tr> <td>63-7210-1910 Accounting/Auditing (E)</td> <td style="text-align: right;">1,300.00</td> <td></td> <td>Increase</td> </tr> </tbody> </table>	<u>Account No.</u>	<u>Debit</u>	<u>Credit</u>		63-7210-1860 Workers Comp (E)	4,000.00		Increase	63-7210-1910 Accounting/Auditing (E)	1,300.00		Increase
<u>Account No.</u>	<u>Debit</u>	<u>Credit</u>											
63-7210-1860 Workers Comp (E)	4,000.00		Increase										
63-7210-1910 Accounting/Auditing (E)	1,300.00		Increase										

	<p>63-7210-1440 Engineering (E) 30,000.00 Increase          63-7210-4510 Property &amp; Liability (E) 1,220.00 Increase          63-3991-9910 Fund Balance Approp. (R) 36,520.00 Increase</p> <p>Section II. Copies of this Budget Ordinance Amendment shall be furnished to the Town Clerk, the Budget Officer, and the Finance Officer, and shall be available for public inspection and audit.</p> <p>Adopted this 14<sup>th</sup> day of March 2017.</p>																
	<p>Finance Director Karen Johnson stated that budget ordinance amendment #27 was for the use of the fund balance for over expenditures in the Sewer Fund. She said that the Accounting/Auditing item was for the Actuarial Study that occurs every three years.</p> <p>A motion was made by Councilmember Mark Petersen and seconded by Councilmember Tommy Holmes to approve budget ordinance amendment #27. Voting Yes: Mayor Cheryl Oliver, Mayor Pro-Tem Jackie Lacy, Councilmember Tommy Holmes and Councilmember Mark Petersen. Voting No: Councilmember William Overby. Motion carried.</p>																
	<p style="text-align: center;"><b>TOWN OF SELMA          BUDGET ORDINANCE AMENDMENT #27          FISCAL YEAR 2016/2017</b></p> <p>BE IT ORDAINED by the Town Council of the Town of Selma, County of Johnston, State of North Carolina, and Meeting in Budget Session this 14<sup>th</sup> day of March 2017 that the Town Budget adopted on June 20, 2016, for FY 2016/2017 is hereby amended and adopted:</p> <p>Section I. To amend the Sewer Fund (Fund 61) for unanticipated/unbudgeted revenues and expenses during FY 2016. The Town's Sewer Fund (Fund 61) accounts are to be amended as follows:</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Account No.</u></th> <th style="text-align: right;"><u>Debit</u></th> <th style="text-align: right;"><u>Credit</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>61-7110-1910 Accounting/Auditing (E)</td> <td style="text-align: right;">1,300.00</td> <td></td> <td>Increase</td> </tr> <tr> <td>61-7110-4510 Property &amp; Liability (E)</td> <td style="text-align: right;">1,220.00</td> <td></td> <td>Increase</td> </tr> <tr> <td>61-3991-9910 Fund Balance Approp. (R)</td> <td></td> <td style="text-align: right;">2,520.00</td> <td>Increase</td> </tr> </tbody> </table> <p>Section II. Copies of this Budget Ordinance Amendment shall be furnished to the Town Clerk, the Budget Officer, and the Finance Officer, and shall be available for public inspection and audit.</p> <p>Adopted this 14<sup>th</sup> day of March 2017.</p>	<u>Account No.</u>	<u>Debit</u>	<u>Credit</u>		61-7110-1910 Accounting/Auditing (E)	1,300.00		Increase	61-7110-4510 Property & Liability (E)	1,220.00		Increase	61-3991-9910 Fund Balance Approp. (R)		2,520.00	Increase
<u>Account No.</u>	<u>Debit</u>	<u>Credit</u>															
61-7110-1910 Accounting/Auditing (E)	1,300.00		Increase														
61-7110-4510 Property & Liability (E)	1,220.00		Increase														
61-3991-9910 Fund Balance Approp. (R)		2,520.00	Increase														
	<p>Finance Director Karen Johnson stated that budget ordinance amendment #28 was for the use of the fund balance for over expenditures in the Water Fund.</p>																

	<p>A motion was made by Councilmember Mark Petersen and seconded by Councilmember Tommy Holmes to approve budget ordinance amendment #28. Motion carried unanimously.</p>																												
	<p style="text-align: center;"><b>TOWN OF SELMA BUDGET ORDINANCE AMENDMENT #28 FISCAL YEAR 2016/2017</b></p> <p>BE IT ORDAINED by the Town Council of the Town of Selma, County of Johnston, State of North Carolina, and Meeting in Budget Session this 14<sup>th</sup> day of March 2017 that the Town Budget adopted on June 20, 2016, for FY 2016/2017 is hereby amended and adopted:</p> <p>Section I. To amend the Water Fund (Fund 60) for unanticipated/unbudgeted revenues and expenses during FY 2016. The Town’s Water Fund (Fund 60) accounts are to be amended as follows:</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Account No.</u></th> <th style="text-align: left;"></th> <th style="text-align: right;"><u>Debit</u></th> <th style="text-align: right;"><u>Credit</u></th> </tr> </thead> <tbody> <tr> <td>60-7110-1210</td> <td>Salaries &amp; Wages (E)</td> <td></td> <td style="text-align: right;">400.00 Decrease</td> </tr> <tr> <td>60-7110-1220</td> <td>Overtime (E)</td> <td style="text-align: right;">400.00</td> <td style="text-align: right;">Increase</td> </tr> <tr> <td>60-7110-1860</td> <td>Workers Comp (E)</td> <td style="text-align: right;">11,000.00</td> <td style="text-align: right;">Increase</td> </tr> <tr> <td>60-7110-1910</td> <td>Accounting/ Auditing (E)</td> <td style="text-align: right;">1,300.00</td> <td style="text-align: right;">Increase</td> </tr> <tr> <td>60-7110-4510</td> <td>Property &amp; Liability (E)</td> <td style="text-align: right;">1,220.00</td> <td style="text-align: right;">Increase</td> </tr> <tr> <td>60-3991-9910</td> <td>Fund Balance Appropriated (R)</td> <td></td> <td style="text-align: right;">13,520.00 Increase</td> </tr> </tbody> </table> <p>Section II. Copies of this Budget Ordinance Amendment shall be furnished to the Town Clerk, the Budget Officer, and the Finance Officer, and shall be available for public inspection and audit.</p> <p style="text-align: center;">Adopted this 14<sup>th</sup> day of March 2017.</p>	<u>Account No.</u>		<u>Debit</u>	<u>Credit</u>	60-7110-1210	Salaries & Wages (E)		400.00 Decrease	60-7110-1220	Overtime (E)	400.00	Increase	60-7110-1860	Workers Comp (E)	11,000.00	Increase	60-7110-1910	Accounting/ Auditing (E)	1,300.00	Increase	60-7110-4510	Property & Liability (E)	1,220.00	Increase	60-3991-9910	Fund Balance Appropriated (R)		13,520.00 Increase
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60-7110-4510	Property & Liability (E)	1,220.00	Increase																										
60-3991-9910	Fund Balance Appropriated (R)		13,520.00 Increase																										
	<p>Finance Director Karen Johnson stated that budget ordinance amendment #29 was for the repair of equipment for both the Cemetery and Fire Department.</p> <p>A motion was made by Councilmember Mark Petersen and seconded by Councilmember Tommy Holmes to approve budget ordinance amendment #29. Motion carried unanimously.</p>																												
	<p style="text-align: center;"><b>TOWN OF SELMA BUDGET ORDINANCE AMENDMENT # 29 FISCAL YEAR 2016/2017</b></p> <p>BE IT ORDAINED by the Town Council of the Town of Selma, County of Johnston, State of North Carolina, and Meeting in Budget Session this 14<sup>th</sup> day of March 2017 that the Town Budget adopted on June 20, 2016, for FY 2016/2017 is hereby amended and adopted:</p>																												

	<p>Section I. To amend the General Fund (Fund 10) for unanticipated/unbudgeted revenues and expenses during FY 2016. The Town’s General Fund (Fund 10) accounts are to be amended as follows:</p> <table border="0"> <thead> <tr> <th style="text-align: left;"><u>Account No.</u></th> <th style="text-align: center;"><u>Debit</u></th> <th style="text-align: center;"><u>Credit</u></th> </tr> </thead> <tbody> <tr> <td colspan="3"><u>Fire</u></td> </tr> <tr> <td>10-5300-3510 Maint. &amp; Repair Build (E)</td> <td></td> <td>2,000.00 Decrease</td> </tr> <tr> <td>10-5300-3530 Maint. &amp; Repair Auto (E)</td> <td>2,000.00</td> <td>Increase</td> </tr> <tr> <td colspan="3"><u>Cemetery</u></td> </tr> <tr> <td>10-6400-2600 Supplies &amp; Materials (E)</td> <td></td> <td>1,200.00 Decrease</td> </tr> <tr> <td>10-6400-3520 Maint. &amp; Repair Equip (E)</td> <td>1,200.00</td> <td>Increase</td> </tr> </tbody> </table> <p>Section II. Copies of this Budget Ordinance Amendment shall be furnished to the Town Clerk, the Budget Officer, and the Finance Officer, and shall be available for public inspection and audit.</p> <p style="text-align: center;">Adopted this 14<sup>th</sup> day of March 2017.</p>	<u>Account No.</u>	<u>Debit</u>	<u>Credit</u>	<u>Fire</u>			10-5300-3510 Maint. & Repair Build (E)		2,000.00 Decrease	10-5300-3530 Maint. & Repair Auto (E)	2,000.00	Increase	<u>Cemetery</u>			10-6400-2600 Supplies & Materials (E)		1,200.00 Decrease	10-6400-3520 Maint. & Repair Equip (E)	1,200.00	Increase
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10-6400-3520 Maint. & Repair Equip (E)	1,200.00	Increase																				
<p><b>Financial Statements:</b></p>	<p>Town Manager Barlow stated that at February’s month-end, the Town was about two-thirds through the fiscal year. He said that in the General Fund, revenues for the month ending in February were at about 74%. He said that property taxes collected were over 93% and the sales and use tax was at 86%. Mr. Barlow stated that he had no concerns regarding revenues. He said that expenditures were at 67%.</p> <p>Mr. Barlow stated that in the Water Fund, revenues were at 70% with expenditures at 60%. He said that Sewer Fund transfer of \$100,000 has been made for this fiscal year.</p> <p>Mr. Barlow stated that in the Sewer Fund, revenues were at 68% with expenditures at 43%.</p> <p>Mr. Barlow stated that in the Electric Department, revenues were at 65% with expenditures at 62%.</p> <p>Mr. Barlow stated that everything is trending in the right direction. He said that last year to this year in the General Fund, the Town does not have the Town Hall Project, which explains the big difference in the all other revenue. Mr. Barlow stated that in the Powell Bill Funds, \$272,000 more was spent this year that included a big paving project. He said that Council would see the \$100,000 transfer from Sewer to Water.</p> <p>Mayor Oliver asked if there was an update on the VC3 project.</p>																					

	<p>Mr. Barlow stated that the equipment was at Town Hall. He said that he had talked with Kevin Eves, Consultant for VC3, and a third party would be coming to do some cable work.</p>
<b>TOWN ATTORNEY'S REPORT:</b>	<p>Attorney Hewett stated that he did not have anything to report on.</p>
<b>MAYOR'S REPORT &amp; RECOMMENDATIONS – Town Manager Search Contract:</b>	<p>Mayor Oliver stated that the Town Manager's search contract was in Town Council's package. She said that Mr. Wilder of Wilder Consulting, included the focus groups that were discussed at the February meeting. Mayor Oliver asked Town Council if they would like to secure the services of Wilder Consulting, and if the contract reflects the work they would like to see done.</p> <p>Mayor Oliver stated that the focus groups would consist of the Department Heads, citizens, and Town Council. She said that she would be interested in letting citizens give input on the Town, and let the focus groups meeting take the place of one of the community meetings.</p> <p>After discussion by Town Council, a motion was made by Councilmember William Overby and seconded by Councilmember Mark Petersen to approve the contract with Wilder Consulting. Voting Yes: Mayor Cheryl Oliver, Mayor Pro-Tem Jackie Lacy, Councilmember William Overby, and Councilmember Mark Petersen. Voting No: Councilmember Tommy Holmes. Motion carried.</p> <p>A motion was made by Councilmember Mark Petersen and seconded by Councilmember William Overby to approve the job advertisement as presented. Voting Yes: Mayor Cheryl Oliver, Mayor Pro-Tem Jackie Lacy, Councilmember William Overby, and Councilmember Mark Petersen. Voting No: Councilmember Tommy Holmes. Motion carried.</p>
<b>Eco-Energy Ribbon Cutting – March 23, 2017 at 11 a.m.:</b>	<p>Mayor Oliver advised everyone that there was going to be a ribbon cutting ceremony at Eco-Energy at 11:00 a.m. on March 23, 2017 at the intermodal transfer facility. She said that they have made a sizeable investment in the area of about \$11 million.</p>
<b>Town Hall Day – Clayton Center, March 29, 2017 at 6:00 p.m.:</b>	<p>Mayor Oliver reminded Town Council of the Town Hall Day events on March 29, 2017. She said that Town Hall Day begins in Raleigh with a meeting beginning at 6:00 p.m. at the Clayton Center.</p>
<b>Set Date for Second Community Meeting:</b>	<p>Mayor Oliver stated that they had their first community meeting last Thursday with good input. She said that they want to continue to gather that information. Mayor Oliver stated that if they are going</p>

	<p>to have the focus groups, that it would be interesting to have Mr. Wilder ask some questions in the focus group meeting. She said that these focus groups could be the next community sessions. Mayor Oliver stated that Mr. Wilder recommended that each Town Council member identify three members it would like to see on the focus group.</p>
<b>Set March Work Session Date:</b>	<p>Mayor Oliver stated that Town Council needed to schedule a Work Session and recommended either Monday, Monday, March 27, 2017 or March 30, 2017 at 4:30 p.m. to discuss the budget and incentives.</p> <p>Mayor Oliver asked Town Manager Barlow to check with the incentives consultant to determine the date of the next meeting.</p>
<b>General Comments:</b>	<p>Mayor Oliver stated that on March 18<sup>th</sup> and 19<sup>th</sup> the Selma Fire Department would be burning the house at the intersection of Martin Luther King, Jr. Way and South Raiford Street.</p>
<b>COUNCILMEMBERS' REPORT &amp; RECOMMENDATIONS: DOT Plans for US 301 from Selma to Smithfield – Councilmember Overby:</b>	<p>Councilmember Overby stated that between now and April, he wanted to spearhead a Dennis Davis Day in the Town of Selma.</p> <p>Councilmember Overby stated that he would like an explanation of plans for Highway 301 from Selma to Smithfield. He said that he was looking for information on no right turns and no left turns.</p> <p>Mayor Oliver stated that there was a project that talks about widening Highway 301. She said that no detailed plans have been made. Mayor Oliver stated that there could be some medians that block access in an effort to keep traffic moving. She said that there would be an opportunity for public comment.</p> <p>Mayor Oliver distributed to Town Council the latest draft of the project from the Upper Coastal Plain Regional Planning Organization Transportation Committee meeting for discussion at a later meeting.</p>
<b>CLOSED SESSION:</b>	<p>Town Attorney Hewett stated that Town Council needed to go into closed session under NCGS § 143-318.11(4) regarding economic development and under NCGS § 143-318.11(6) regarding a personnel matter.</p> <p>Town Council went into closed session at 7:58 p.m.</p>
<b>RETURN TO REGULAR SESSION:</b>	<p>Town Council returned to the regular meeting at 8:40 p.m. with no action taken.</p>

<b>ADJOURNMENT:</b>	<p>With no further business, a motion was made by Councilmember William Overby and seconded by Councilmember Mark Petersen to adjourn. Motion carried unanimously.</p> <p>The meeting adjourned at 8:41 p.m.</p>
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BRENDA W. THORNE, Town Clerk