

**TOWN OF SELMA
REGULAR COUNCIL MEETING
JERNIGAN BUILDING
110 E ANDERSON STREET
SEPTEMBER 12, 2017**

PRESENT: Mayor Cheryl Oliver, Mayor Pro-Tem Jackie Lacy, Councilmember Tommy Holmes, Councilmember William Overby, Councilmember Mark Petersen, Town Manager Elton Daniels, and Town Attorney Alan “Chip” Hewett.

OTHER STAFF PRESENT: Finance Director Karen Johnson, Planning/Economic Development Director Julie Maybee, Police Chief Richard Cooper, Fire Chief Phillip McDaniel, Electric Director Donald Baker, Public Services Director Alex Fuller, Recreation/Library Services Director Joe Carter, Recreation Program Supervisor Joni Hubble-Zeneberg, Deputy Town Clerk Jamie Whitley, Human Resource Coordinator Susan Sult, and Town Clerk Brenda Thorne.

CONVOCATION: Mayor Oliver called the meeting to order at 6:00 p.m. and declared a quorum was present.

Mayor Oliver asked everyone to observe a moment of silence to reflect and remember the 9/11 Anniversary and those impacted by Hurricanes Harvey and Irma.

PLEDGE TO FLAG: Mayor Pro-Tem Jackie Lacy led in the pledge of allegiance to the flag.

APPROVAL OF AGENDA: Mayor Oliver asked that the Proclamation for Constitution Week from the Daughters of American Revolution be added to agenda as item 5e.

A motion was made by Councilmember William Overby and seconded by Councilmember Mark Petersen to approve the agenda as amended. Motion carried unanimously.

CONSENT AGENDA:

Minutes

Special Meeting – July 31, 2017

Work Session – July 31, 2017

Regular Meeting, August 8, 2017

Update to CDBG Signatory Forms

Resolution for Current CDBG Ricks Mobile Home Park Pump 5 &
Grant Application for 2017 Sewer Rehabilitation Project

A motion was made by Councilmember William Overby and seconded by Councilmember Mark Petersen to approve the Consent Agenda. Motion carried unanimously.

**RECOGNITIONS/
PRESENTATIONS –**

**Recognition of New Town
Manager Elton Daniels:**

Mayor Oliver stated that it was an honor and privilege to introduce Selma's new Town Manager Elton Daniels. She said that he comes to Selma with degrees from UNC Wilmington and Furman University. Mayor Oliver stated that she appreciates his communication skills and his passion.

Mayor Oliver introduced Town Manager Daniels' wife, Michelle, and thanked her for being present tonight.

Town Manager Daniels stated that he was happy to be here, and thanked everyone for allowing him to work with the community.

**Recognition of New
Deputy Town Clerk Jamie
Whitley:**

Town Manager Daniels introduced Jamie Whitley as the new Deputy Town Clerk. He said that Ms. Whitley's husband is from Selma. Mr. Daniels stated that Ms. Whitley has three degrees from North Carolina Wesleyan University in Political Science, Criminal Justice, and Sociology. Mr. Daniels stated that everyone looks forward to working with Ms. Whitley.

Ms. Whitley stated that she appreciated the opportunity and looked forward to working with everyone.

**Recognition of Retiring
Town of Selma Employee
Billy Baker:**

Mayor Oliver read the following resolution honoring retiring employee Billy Baker, who was a Maintenance Worker for the Electric Department.

**RECOGNITION OF 26 YEARS OF SERVICE
BILLY D. BAKER
RESOLUTION OF APPRECIATION**

WHEREAS, Billy Baker retired on August 1, 2017 from the Electric Department as Electrical Maintenance Worker for the Town of Selma, North Carolina, after 26 years of faithful service; and

WHEREAS, Billy Baker began his tenure with the Town of Selma on August 15, 1991 in the Water and Sewer Department as a Water Treatment Operator, and in subsequent years, served as Water/Wastewater Technician and Water/Wastewater Crew Leader; and

WHEREAS, his retirement will create a loss of an extremely knowledgeable, competent, and experienced employee as well as the absence of a respected co-worker; and

WHEREAS, the Mayor, Selma Town Council, and citizens of Selma wish to express to Billy Baker their deep appreciation and gratitude for the service rendered by him to the Town of Selma over the past years.

NOW, THEREFORE, BE IT RESOLVED that I, Mayor Cheryl L. Oliver and the Town Council of the Town of Selma, North Carolina, express to Billy D. Baker our deepest appreciation and gratitude for the dedicated service rendered during his 26-year tenure with the Town of Selma and offer him our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

DULY ADOPTED THIS 12TH DAY OF SEPTEMBER 2017.

**Presentation of
Proclamation for First
Responders Appreciation
Week:**

Mayor Oliver read and presented the following proclamation to the Police, Fire, and Emergency Responders.

Accepting the Proclamation were Police Chief Richard Cooper, Fire Chief Phillip McDaniel, Firefighters Bennie Cherry, Brannan Barbee, and Hunter Rogers.

**PROCLAMATION
FIRST RESPONDERS APPRECIATION WEEK
IN SELMA, NORTH CAROLINA**

WHEREAS, First Responders are trained volunteers and professionals that are designated to provide immediate expert response in emergency situations; and

WHEREAS, Selma citizens benefit from the knowledge, skills, and dedication of First Responders, as they work together to ensure prompt response to a wide variety of natural disasters and domestic emergencies in both urban and rural settings, often in extreme weather conditions, dangerous terrain, or other harrowing circumstances; and

WHEREAS, Selma's First Responders are a vital part of our community as they risk their own lives and safety to provide crucial services in times of desperate need; and

WHEREAS, individuals, both career and volunteer, including police, firefighters, emergency medical responders, search and rescue professionals, military personnel, as well as other organizations come together in emergencies to provide services that often make a difference between life and death; and

WHEREAS, we greatly appreciate the sacrifice of First Responders and their selfless dedication to serve and protect Selma every day.

NOW, THEREFORE, I, Mayor Cheryl L. Oliver and the Town Council do hereby proclaim September 10, 2017 through September 16, 2017 as “First Responders Appreciation Week” in Selma, North Carolina, and hereby express our sincere appreciation to all First Responders for their invaluable service to its citizens.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of the Town of Selma, North Carolina this twelfth day of September in the year of our Lord two thousand and seventeen.

**Proclamation for
Constitution Week:**

Mayor Oliver read the following Proclamation, and stated that she would be presenting it to the Daughters of the American Revolution later this week.

**PROCLAMATION
CONSTITUTION WEEK 2017**

WHEREAS, The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS, September 17, 2017, marks the two hundred thirtieth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS, Public Law 915 guarantees the issuing of a Proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

NOW, THEREFORE, I, Mayor Cheryl L. Oliver and the Selma Town Council of Selma, North Carolina do hereby proclaim the week of September 17 through 23 as

“CONSTITUTION WEEK”

and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Selma to be affixed this 12th day of September in the year of our Lord two thousand seventeen.

**Civic Center Update –
Ann Williams:**

Ann Williams stated she was present to give an update on the Civic Center. She said that last month Town Council approved the hiring of an engineer to review the Town's plans. Ms. Williams stated that Mr. Shane Puckett provided her with a full set of signed and sealed documents for all plumbing, mechanical, and electrical drawings for the Civic Center.

Ms. Williams stated that First Citizens Bank has during the last month donated \$30,000 to the Civic Center Project.

Ms. Williams stated that the Civic Center Committee has completed Phase I of this project. She said that Phase I included:

- Obtaining a site survey
- Obtaining a zoning permit
- Demolition and removal of office structure inside gym
- Restoration of historic 1938 windows
- Installation of Lexan over windows
- Hiring a contractor for exclusion of bats and squirrels
- Hiring of an engineer to produce a set of plans for Building Inspections review
- Removal of a lean-to porch
- Cleaning of all interior brick walls
- Replacement of boards on gable ends of the building and close the exterior louvers
- Painting exterior of windows and exterior boxing

Ms. Williams stated that the Civic Center Committee has a set of plans that has been approved by Johnston County Building Inspector Tony Sutton. She said that the only thing needed was to include Appendix B, which was completed today. Ms. Williams stated that she would soon be taking the Building Permit Application with two sets of plans to Mr. Sutton for issuance of the building permits as needed. She said that the Civic Center Committee has requested information from Mr. Sutton regarding small general contractors from the Selma area that they could request bids.

Ms. Williams stated that the plan was to complete the bathroom area next, and any remaining funds would be used to work on the front porches. She said that the Committee has already received quotes on the storefronts.

Councilmember Overby, Councilmember Petersen, and Mayor Oliver thanked Ms. Williams and the Civic Center Committee for a great job.

**OPEN FORUM/
CITIZENS' REQUESTS –
Selma Pool – Carol
Harper, 45 Linda Lane:**

Ms. Carol Harper of 45 Linda Lane stated that she has lived at this address for 26 years, and has worked at Selma Elementary School for 21 years. She said that she was present tonight to discuss the Selma pool. Ms. Harper stated that the pool was built about 60 years ago. She said that 200 families each put in \$200 to buy a share to build this pool. Ms. Harper stated that over the years, the shares have dwindled away. She said that according to the bylaws after not paying dues for two years the share is null and void. Ms. Harper stated that out of 200 shareholders, there are only four left. She said that she was present to talk with Town Council about letting the Town take this land and pool to make it a part of Selma's community. Ms. Harper stated that the pool was not open last year because they did not have a Certified Pool Operator (CPO). She said that the pool was inspected several years ago by a Pool Engineer, which advised that it was a very well built pool. Ms. Harper stated that everything that was needed to open the pool was there, except for the chemicals. Ms. Harper estimated that in 2016 it costed about \$16,000 to run the pool, and it is open from Memorial Day to Labor Day. Ms. Harper stated that she and Michelle Turnage were both willing to help open the pool, and do what needs to be done to get the pool up and running again.

Mayor Oliver thanked Ms. Harper for her comments and advised that Town Council would be addressing this item further into the agenda.

Councilmember Overby asked if the pool was handicap accessible.

Ms. Harper stated that this pool was not handicap accessible because it was a private pool. She said that all public pools do have to be handicap accessible.

Councilmember Petersen asked if the \$16,000 of expenditures included liability insurance.

Ms. Harper stated that it did, and was about \$650.00 annually. She said that it was required to have a phone on the property, which was about \$600.00 annually. Ms. Harper stated that utilities were high because pumps run 24/7 from May to September. She said that chemicals were not as high as they thought they would be. Ms. Harper stated that there would be some miscellaneous expenses, which included draining, pressure washing, and painting the pool every year, and lifeguard pay.

Councilmember Overby asked how many lifeguards were required.

Ms. Harper stated that there was a limit set by Johnston County per lifeguard, but the Selma Pool would set its limit lower than that of Johnston County.

Councilmember Holmes asked if the \$16,000 included the lifeguards.

Ms. Harper stated that the \$16,000 included lifeguard pay, miscellaneous expenses, chemicals, telephone, insurance, taxes and utilities.

Councilmember Overby asked about memberships.

Ms. Harper stated that family memberships were \$350, which included everyone in the household. She said that it was only \$200 for a single person. Ms. Harper stated that for guests, it was \$5 per day.

Mayor Oliver asked if the funds from the membership fees from the past have been exhausted.

Ms. Harper stated that they have been exhausted.

Councilmember Overby asked what was the size of the lot.

Recreation and Library Services Director stated that the lot was approximately one acre.

Councilmember Overby asked how many accident reports have been filed on the pool.

Ms. Harper stated that there were very few. She said that the CPO would have to go out every day to do a check, and the lifeguards do everything else.

Mayor Oliver and Town Council thanked Ms. Harper for her presentation.

**Consolidation of
Selma/Smithfield Services
– Denise Highfill:**

Ms. Highfill was not in attendance.

**Proposed PEG Channel –
Jason Bullock:**

Mr. Jason Bullock of 190 Narron Road stated that he was an award winning video producer and filmmaker. He said that he has worked for television stations, non-profits, and local governments to produce videos. Mr. Bullock stated that it was his opinion that

Selma creating two public access channels (PEG channels) was a terrible idea. He said that in the 1970's, the FCC began to require cable companies to allow access to one to three channels depending on the size of the Town to give to local governments if they requested it.

Mr. Bullock stated that his first objection was that only cable companies are required to carry PEG channels (not satellite or local broadcasting companies). He said that cable providers lost over 700,000 subscribers in the first quarter of 2017. Mr. Bullock stated that people are no longer watching cable television, and are becoming cord-cutters. Mr. Bullock asked Town Council why should the citizens fund a business model that is going fail in a matter of years.

Mr. Bullock stated that his second objection was the cost of running a television station. He said that while many advances in technology has made it easier to afford video equipment, it is still very expensive. Mr. Bullock opened a bag, which contained a camera, and four lenses. He said that equipment costed \$5,000. Mr. Bullock stated that it did not include microphones, lighting, computer, software, or anything to help transmit the video signal to the television station. He said that it did not include staffing. Mr. Bullock stated that someone was needed to operate the channel, but to make sure that everything goes well per FCC regulations.

Mr. Bullock stated that like trying to build a Civic Center that nobody wants or using the Johnston County Visitor's Bureau to handle the Town's marketing with outdated marketing techniques, the formation of a PEG channel is a symptom of a larger problem that he sees within the Town. He said that for Selma to move forward, Selma's entire brand needs to change. Mr. Bullock stated that the time of being known as an antique mecca needs to come to an end. He said that it is time to think of creative, effective ways to market a Town so that not only a diverse mix of businesses would want to come, but young families would want to make their family roots planted in Selma.

Mr. Bullock stated that he would give credit to the addition of Melissa Dooley as the Events Planner for the Town. He said that in order for Selma to move forward, the entire brand needs to change. He said that adding a public access channel that no one would watch, when other outlets like Social Media and You Tube are freely available would be another waste of taxpayer money and Town resources to help market this Town.

Town Council thanked Mr. Bullock for his presentation.

**PLANNING &
ECONOMIC
DEVELOPMENT –
Blighted Property Report:**

Planning/Economic Development Director Julie Maybee stated that at the last Town Council meeting, she was asked to follow up on 816 South Sumner Street. She said that per the Johnston County Inspection Department, it has reached its maximum fine of \$1,000, and will be turned over to the Town Attorney's office. Ms. Maybee stated that the property owner has made contact with Fire Chief Phillip McDaniel, and they are looking at burning the structure.

Ms. Maybee stated that staff tries to post the blighted property report and code report on the Town's website. She said that staff works collaboratively with the Johnston County Inspection Department on these projects.

Mayor Oliver asked that the shading of the blue highlighting makes the report hard to read, and asked if that could be changed to another color.

Mayor Oliver, Town Council, and staff reviewed the following blighted properties (open and closed cases) and actions to be taken.

- 404 South Brevard Street (Open) – Town Attorney Hewett to provide title search information at the October meeting.
- 816 South Sumner Street (Open) – Scheduled for burn, Fire Chief McDaniel to provide date.
- 106 Dr. Martin Luther King Jr. Way (Open) – Scheduled for burn, Fire Chief McDaniel to provide date.
- 507 South Pollock Street (Open) – Property Owner is working with the insurance company to abate. Staff to provide an update at the October meeting.
- 603 River Road (Closed) – In process of getting a quote to have property demolished. Staff to provide an update at the October meeting.
- 624 South Massey Street (Closed) – Consider moving to open file for follow-up in December 2017.
- 900 West Railroad Street (Closed) – Complaint that someone was living in the house without electricity and water. Staff is to verify if anyone is living in the house.
- Noble Street – Complaint of trash outside of house. Public Services was notified by the daughter of the deceased that the Salvation Army and Waste Industries might pick-up some items placed out by the street. Mr. Fuller stated that he wanted to give her that opportunity before the Town did anything that would cost her.
- 109 West Waddell Street (Closed) – Property owner has an open permit. They are given six months to start the work and not discontinue work for more than a year. Staff is to verify if work is in progress. Would also refer to the Historic Properties

Commission as a blighted property due to the condition of that building.

- 408 North Sellers Street (Closed) – Complaint was bug infestation. Staff to follow-up on obtaining a zoning permit.

Councilmember Overby asked about grass heights in the ETJ versus grass heights in Town.

Ms. Maybee stated that the Town does not have the authority to enforce grass heights in the ETJ, which is based on the North Carolina General Statutes. She said that information from the Institute of Government specifically identifies what the Town can do in the ETJ based on the State law. Ms. Maybee stated that she would be glad to provide an update.

**Rural Center Grant
Application:**

Planning/Economic Development Director Julie Maybee stated the Town of Selma has been selected to receive \$20,000 for downtown revitalization, which was authorized under North Carolina Session Law 2015-57, Senate Bill 257, Section 15.8. She said that the Town has been awarded this money, but the Town needs to turn in an application. Ms. Maybee stated that the Marketing Committee has met and unanimously recommended that the \$20,000 be used towards the Civic Center. She said that Ms. Williams has recommended using the funds in Phase 2 of the renovation of the Civic Center. Ms. Maybee stated that the application needed to be turned in by September 15th. She said that the \$20,000 would be used for the construction of the bathroom. Ms. Maybee stated that as of today, \$134,312 has been raised with approximately \$56,882 being spent.

A motion was made by Councilmember William Overby and seconded by Mayor Pro-Tem Jackie Lacy to authorize staff to submit the application for the Selma Civic Center Building Renovation Project. Motion carried unanimously.

**TOWN MANAGER'S
REPORT &
RECOMMENDATIONS –
Consideration of Budget
Amendment to Replace
2004 Truck in the Electric
Department:**

Town Manager Elton Daniels stated that the first item was the replacement of a vehicle that was totaled in an automobile accident. He said that in order to replace the truck, it would cost the Town anywhere from \$10,300 to \$14,700.

Mr. Daniels stated that it was his recommendation for Town Council to approve a budget amendment not to exceed \$14,700.

A motion was made by Councilmember Mark Petersen and seconded by Mayor Pro-Tem Jackie Lacy to approve a budget amendment for a new Electric Department truck to not exceed \$14,700. Motion carried unanimously.

**Consideration of a Bid for
Street Resurfacing
Project:**

Town Manager Elton Daniels stated that Public Services Director Alex Fuller would review the Street Resurfacing Project with Town Council.

Mr. Fuller stated that staff did send the Street Resurfacing Project out for bids on two occasions. He said that it was sent out to six different contractors that were aware of the advertisement and requested the bid package. Mr. Fuller stated that the Town only received one bid. He said the project was sent out for rebid, and only received one bid from the previous contractor. Mr. Fuller stated that he thought the issue was some of the contractors were too busy.

Mr. Fuller stated that the one bid received came in at \$308,751.60. He said that the Town has budgeted \$200,000 for street resurfacing in the FY 2017/2018 budget, and requested a budget amendment to use Powell Bill reserves to complete the project.

Town Manager Daniels stated that he has reviewed the Powell Bill reserves, and there are sufficient funds to cover the overage.

Councilmember Overby asked what timeframe were they looking at

Mr. Fuller stated that S.T. Wooten has advised that they could get it done before cold weather.

Councilmember Overby asked if there were any plans for sewer replacement in any of these areas.

Mr. Fuller stated that there was not a planned sewer project in any of the areas.

A motion was made by Councilmember William Overby and seconded by Councilmember Mark Petersen to enter into an agreement with S.T. Wooten Corporation for the FY 2017/2018 Town of Selma Street Resurfacing Project in the amount of \$308,751.60. Motion carried unanimously.

**Consideration of a Bid for
a Sewer Pipe Repair on
Jones Street:**

Town Manager Elton Daniels stated that there was a deteriorated concrete sewer line along Jones Street between South Sumner Street and South Massey Street. He said that the less expensive option of \$29,370 should correct the issue.

Mr. Daniels stated that his recommendation would be to enter into an agreement with Tri-State Utilities in the amount of \$29,370 to rehabilitate the existing pipe.

Public Services Director Alex Fuller stated that it was considered to dig up the pipe, but the pipe is 8 to 10 feet deep; therefore, the costs would be high. He said that the cured in place pipe was less expensive because nothing had to be dug up. Mr. Fuller stated that the liner is pulled through the pipe that hardens to form a new pipe inside.

A motion was made by Councilmember Mark Petersen and seconded by Councilmember Tommy Holmes to enter into an agreement with Tri-State Utilities in the amount of \$29,370 to rehabilitate the existing sewer pipe on Jones Street. Motion carried unanimously.

**Consideration of an
Agreement to Purchase
the Selma Pool Property:**

Town Manager Elton Daniel stated that before Town Council was an agreement to purchase the Selma Pool that was discussed earlier.

Councilmember Holmes stated that before they make a decision on the pool, he would like for a public hearing to be scheduled to receive citizen input.

Town Attorney Hewett stated that a public hearing was not required because the pool would not be financed and was not using grant funds. He said that if Town Council wants to have a public hearing, it was in their purview to do so. Attorney Hewett stated that there was time in the contract that would allow for a public hearing, but was not mandatory.

Councilmember Holmes stated that he still would like to have the citizen's input before spending the money.

Mayor Oliver stated that there were two issues, which included taking the property at the price identified, and then the Town determining the future use of that property.

Councilmember Holmes stated that he would like to know the liability the Town would have with a pool.

Attorney Hewett stated that the Town would need an insurance quote from the League. Attorney Hewett asked Recreation/Library Services Director Joe Carter if any thought had been given to an indemnity/hold harmless clause to the users of the pool.

Mr. Carter stated that the Recreation Department always has that waiver on its forms. He said that would be included on any public membership application forms that would have to be signed. Mr. Carter stated that this pool has a diving board, which the Town is not required to keep. He said that the pool would have to be ADA accessible, which would require a wheelchair lift.

Councilmember Overby stated that he would like to know if just by taking it over, the rules and regulations may change for the Town; therefore, the Town would have to dig everything out and redo everything.

A motion was made by Councilmember Tommy Holmes and seconded by Councilmember William Overby to schedule a public hearing for October 10, 2017 in the Jernigan Building at 6:00 p.m. Motion carried unanimously.

Request for Support of a Junior Firemen’s Program at Smithfield-Selma High School:

Town Manager Elton Daniels stated that a request to support a Junior Firemen’s Program at Smithfield-Selma High School has been received. He said that there would be no cost to the Town for this Program. Mr. Daniels stated that the program would allow students to graduate from High School with all the necessary classes to be a Certified Firefighter and Emergency Medical Technician.

Mr. Daniels stated that it was his recommendation to support the formation of the Junior Firemen’s Program.

A motion was made by Councilmember Tommy Holmes and seconded by Councilmember William Overby to support the Junior Firemen’s Program at Smithfield-Selma High School. Motion carried unanimously.

Budget Amendments – Budget Ordinance Amendment #5:

Finance Director Karen Johnson stated that Budget Ordinance Amendment #5 was for the addition of funds to the Salary line item for former Town Manager Barlow’s contract.

A motion was made by Mayor Pro-Tem Jackie Lacy and seconded by Councilmember William Overby to approve Budget Ordinance Amendment #5. Motion carried unanimously.

**TOWN OF SELMA
BUDGET ORDINANCE AMENDMENT #5
FISCAL YEAR 2017/2018**

BE IT ORDAINED by the Town Council of the Town of Selma, County of Johnston, State of North Carolina, and meeting in Budget Session this 12th day of September 2017 that the Town Budget adopted on June 22, 2017, for Fiscal Year 2017/2018 is hereby amended and adopted:

Section I: To amend the General, Water, Sewer, and Electric Funds (Funds 10, 60, 61, and 63) for unanticipated/unbudgeted revenues and expenses during FY 2018. The Town’s General, Water, Sewer, and Electric Fund (Funds 10, 60, 61, and 63) accounts are to be amended as follows:

<u>Account No</u>	<u>Debit</u>	<u>Credit</u>	
10-4200-1210 Salary (E)	7799.02		Increase

60-7110-1210 Salary (E)	7799.02	Increase
61-7110-1210 Salary (E)	7799.02	Increase
63-7210-1210 Salary (E)	7799.02	Increase
10-3990-0000 Fund Balance Appropriated		7799.02 Increase
60-3990-0000 Fund Balance Appropriated		7799.02 Increase
61-3990-0000 Fund Balance Appropriated		7799.02 Increase
63-3991-9910 Fund Balance Appropriated		7799.02 Increase

Section II. Copies of this Budget Ordinance Amendment shall be furnished to the Town Clerk, the Budget Officer, and the Finance Officer, and shall be available for public inspection and audit.

Adopted this 12th Day of September 2017.

**Budget Ordinance
Amendment #6:**

Finance Director Karen Johnson stated that Budget Ordinance Amendment #6 was to adjust four funds for a shortage in property and liability.

A motion was made by Councilmember Tommy Holmes and seconded by Mayor Pro-Tem Jackie Lacy to approve Budget Ordinance Amendment #6. Motion carried unanimously.

**TOWN OF SELMA
BUDGET ORDINANCE AMENDMENT #6
FISCAL YEAR 2017/2018**

BE IT ORDAINED by the Town Council of the Town of Selma, County of Johnston, State of North Carolina, and meeting in Budget Session this 12th day of September 2017 that the Town Budget adopted on June 22, 2017, for Fiscal Year 2017/2018 is hereby amended and adopted:

Section I: To amend the General, Water, Sewer, and Electric Funds (Funds 10, 60, 61, and 63) for unanticipated/unbudgeted revenues and expenses during FY 2018. The Town’s General, Water, Sewer, and Electric Funds (Funds 10, 60, 61, and 63) accounts are to be amended as follows:

<u>Account No</u>	<u>Debit</u>	<u>Credit</u>
10-4200-4510 Property & Liability (E)	3671.05	Increase
60-7110-4510 Property & Liability (E)	3671.05	Increase
61-7110-4510 Property & Liability (E)	3671.05	Increase
63-7210-4510 Property & Liability (E)	3671.05	Increase
10-3990-0000 Fund Balance Appropriated		3671.05 Increase
60-3990-0000 Fund Balance Appropriated		3671.05 Increase
61-3990-0000 Fund Balance Appropriated		3671.05 Increase
63-3991-9910 Fund Balance Appropriated		3671.05 Increase

Section II. Copies of this Budget Ordinance Amendment shall be furnished to the Town Clerk, the Budget Officer, and the Finance Officer, and shall be available for public inspection and audit.

Adopted this 12th Day of September 2017.

**Budget Ordinance
Amendment #7:**

Finance Director Karen Johnson stated that Budget Ordinance Amendment #7 was for the transfer of funds from one line item to another.

A motion was made by Councilmember William Overby and seconded by Councilmember Tommy Holmes to approve Budget Ordinance Amendment #7. Motion carried unanimously.

**TOWN OF SELMA
BUDGET ORDINANCE AMENDMENT #7
FISCAL YEAR 2017/2018**

BE IT ORDAINED by the Town Council of the Town of Selma, County of Johnston, State of North Carolina, and meeting in Budget Session this 12th day of September 17 that the Town Budget adopted on June 22, 2017, for Fiscal Year 2017/2018 is hereby amended and adopted:

Section I: To amend the Electric Fund (Fund 63) for unanticipated/unbudgeted revenues and expenses during FY 2018. The Town's Electric Fund (Fund 63) account is to be amended as follows:

<u>Account No</u>	<u>Debit</u>	<u>Credit</u>	
63-7220-7304 New Loan Principal - Bucket (E)	381.72		Increase
60-7110-4510 New Loan Interest - Bucket (E)		381.72	Increase

Section II. Copies of this Budget Ordinance Amendment shall be furnished to the Town Clerk, the Budget Officer, and the Finance Officer, and shall be available for public inspection and audit.

Adopted this 12th Day of September 2017.

Financial Reports:

Finance Director Karen Johnson stated that financial reports for the Town for the month of August 2017 were looking good.

Mayor Oliver questioned the Cemetery expenditures in the General Fund for August 2017. She said that the year-to-date expenditures were at 43.5%.

Ms. Johnson stated that was the payment for the mausoleum principal.

Councilmember Overby asked why the Town was in the negative on the Sewer Capital Reserve Fund when no money was spent.

Ms. Johnson stated that was a comparison between what was collected last fiscal year and this fiscal year. She said that this fiscal year, the Town has collected \$512.25 less than the previous fiscal year.

Town Manager Daniels stated that he wanted to clean-up these reports so that it would be easier for everyone to understand.

Mr. Daniels stated that he is currently working with the Town's health provider to determine what the health rates will be for the coming year.

Ms. Johnson stated that Town Council asked about being able to see what funds were collected on debt set-off. She said that it would be listed on next month's report.

Councilmember Overby stated that the debt set-off information was listed on the Financial Quick Facts Page listed towards the back of the agenda package.

**TOWN ATTORNEY'S
REPORT –
Consideration of Update
to Selma Town Council
Rules of Procedure:**

Town Attorney Hewett stated that Town Council was looking for some clarity to the Town Council Rules of Procedure, which involved voting procedures. He said that a statement was added to item #20, which reads: There is no vote counted for any member that is recused or not present for any council meeting.

Mayor Oliver requested that after tonight's meeting that a complete set of the Rules of Procedure be distributed.

A motion was made by Councilmember Tommy Holmes and seconded by Councilmember William Overby to approve the amended Town Council Rules of Procedure. Motion carried unanimously.

Attorney Hewett asked Fire Chief McDaniel if there was anything else that he needed regarding the Boys and Girls Club burn with the School Board.

Fire Chief McDaniel stated that he has not received anything from the School Board as of today. He said that the building was to be surplus at the School Board's next meeting.

Attorney Hewett stated that he would follow-up on this item.

**MAYOR'S REPORT &
RECOMMENDATIONS –
Administer ElectriCities'
Oath to Town Manager
Elton Daniels:**

Mayor Oliver administered the ElectriCities Oath to Town Manager Elton Daniels. She said that this allows Mr. Daniels to replace the former Town Manager on the ElectriCities Board of Directors and Rate Committee.

**Schedule September
Work Session:**

Mayor Oliver stated that a September Work Session needed to be scheduled. She said that items on the agenda would include the incentives policy and potential bids for the Civic Center.

After discussions by Town Council, it was their consensus to continue tonight's meeting to Wednesday, September 27, 2017 at 5:00 p.m. in the Jernigan Building.

General Comments:

Mayor Oliver reminded everyone of the upcoming events:

- Selma Saturdays at the Gazebo on September 16, 2017 from 9:00 a.m. to 1:00 p.m.
- Railroad Day's Pageant, September 30, 2017 at 7:00 p.m. at Selma Elementary School
- Railroad Day's Festival, Saturday, October 7, 2017
- Chew Chew Food Truck Rodeo, Friday, October 6, 2017 in front of the Ice House Theater.

**COUNCILMEMBERS'
REPORT &
RECOMMENDATIONS:**

Councilmember Petersen stated that there was a meeting earlier today of the Selmalerts Group. He said that Fire Chief McDaniel would like to give an update at the next Town Council Work Session of things that are going on.

Mayor Pro-Tem Jackie Lacy stated that she has been appointed as the spokesperson for the Selma Senior Center. She said that with the planning of the Selma Parks and Recreation Department, they would soon be taking a trip to the North Carolina State Fair. Ms. Lacy stated that were many activities happening at the Senior Center that needs to be recognized.

Mayor Pro-Tem Jackie Lacy stated that the 150th Anniversary Celebration activity for the month is Farmer's Day, which would be on September 23, 2017. She said that there many activities such as a baby contest, pie baking, chili contest, etc.

Recreation/Library Services Director Joe Carter stated that Friday, September 15, 2017, is movie night. He said that there would be many activities for the kids before the movie starts. He said that Zaxby's would be there with refreshments for sale.

Mr. Carter stated at this year's Railroad Day's, there would be a helicopter giving 10 to 12 minute rides over Selma. He said that there would be a special ride during the parade. Mr. Carter stated that there was a registration site on the Town's website. He said that the cost was \$35, and it would carry three to four people at the time.

Attorney Hewett asked Mr. Carter to talk to him before the event regarding the location of liftoff and landing.

CLOSED SESSION:

Attorney Chip Hewett stated that under NCGS 143-318.11(4) he would like for Town Council to go into closed session to discuss two matters of economic development.

A motion was made by Mayor Pro-Tem Jackie Lacy and seconded by Councilmember William Overby to go into Closed Session. Motion carried unanimously. 7:42 p.m.

RETURN TO REGULAR SESSION:

Town Council returned to Regular Session at 8:14 p.m. with the following action taken.

A motion was made by Mayor Pro-Tem Jackie Lacy and seconded by Councilmember Tommy Holmes to approve a five-year tax grant incentive program (100% the first year; 80%, second; 60%, third; 40%, fourth; and 20%, fifth), reimbursement of Selma's portion of permit fees, and partial payment (50%) for the booster pump to New Dixie Oil. Motion carried unanimously.

RECESS:

With no further business, a motion was made by Councilmember William Overby and seconded by Councilmember Tommy Holmes to reconvene the meeting on Wednesday, September 27, 2017 in the Jernigan Building. Motion carried unanimously.

The meeting recessed at 8:15 p.m.

BRENDA W. THORNE, Town Clerk