



NOTICE OF EMPLOYMENT OPPORTUNITY

TOWN HALL
HUMAN RESOURCES DEPARTMENT
114 N. RAIFORD STREET
SELMA, NC 27576

SUSAN SULT
SSULT@SELMA-NC.COM
919-965-9841, EXT. 1005
919-965-4637 (FAX)

POSITION TITLE: SCOREKEEPER – PART-TIME (THREE POSITIONS)

SALARY: \$7.25 per hour

KEY DUTIES: The Town of Selma has openings for two part-time scorekeepers to work various nights and Saturdays for the Parks and Recreation Department during basketball, football, and baseball seasons beginning immediately. Set up scoreboards at gym or field site. Record line-ups/rosters at games. Accurate documentation of action onto score sheets. Will issue equipment as needed.

KNOWLEDGE AND SKILL REQUIREMENTS: Training provided. High School Graduate; must have a valid North Carolina Driver's License.

POSTING DATE: August 29, 2017

CLOSING DATE: Open Until Filled

Attention Applicants: Application forms are available online at www.selma-nc.com/employment-opportunities and at Town Hall. It is preferred that completed and signed Town of Selma Applications be submitted electronically to SSult@selma-nc.com. Other forms of submission are via hand delivery or U.S. Mail (address below). Applicants may submit a resume; however, resumes are not accepted in lieu of a completed and employment application. All applicants will be contacted regarding the status of submitted applications.

Criminal Background Check, Pre-Employment Physical and Drug Screen are required

The Town of Selma is an EEO/M-F/AA/ADA/Drug-Free Employer.