



ACCOUNTING SPECIALIST

The Town of Selma seeks energetic Accounting Specialist. This position prepares the payroll, accounts payable, fixed assets, and assists with year-end audit. The qualified candidate will have a Bachelor's degree in Accounting; an Associate's degree in Accounting with two years of governmental experience or four years of governmental experience (or equivalent combination). Must possess current technology skills, previous payroll experience, and a strong commitment to team work. Position closes at 5:00 p.m. January 18, 2019.

The expected hiring range is \$38,490 to \$47,878 (DOQ)

Attention Applicants: Application forms are available online at www.selma-nc.com/employment-opportunities and at Town Hall. Applicants may submit a resume; however, resumes are not accepted in lieu of a completed employment application. It is preferred that completed and signed Town of Selma Applications be submitted electronically to SSult@selma-nc.com. Other forms of submission are via hand delivery or U.S. Mail (address below). All applicants will be contacted regarding the status of submitted applications.

Criminal Background Check, Pre-Employment Physical and Drug Screen are required

The Town of Selma is an EEO/M-F/AA/ADA/Drug-Free Employer.