



## TOWN OF SELMA

### Business Resource Guide

#### TAXES & REGISTRATION

| Federal Tax ID Number   | North Carolina Tax ID Number  | Tax Bills & Appraisals  |
|---|---|---|
| <p>IRS Taxpayer Assistance Center<br/>4405 Bland Road<br/>Raleigh, NC 27609<br/>(844) 545-5640<br/><i>(Live Customer Service by appointment only)</i><br/><a href="http://www.irs.gov">www.irs.gov</a><br/>Obtain Employer Identification Number<br/>Electronic Federal tax payments<br/>Track important business tax dates</p> | <p>NC Department of Revenue<br/>4701 Atlantic Avenue<br/>Raleigh, NC 27604<br/>(919) 707-0880<br/><a href="http://www.dornc.com">www.dornc.com</a><br/><i>Obtain a new NC Tax ID<br/>Withholding/Sales &amp; use tax information<br/>Returns<br/>Payments</i></p> | <p>Johnston County Tax Office<br/>207 E Johnston Street<br/>Smithfield, NC 27577<br/>(919) 989-5130<br/><a href="mailto:taxoffice@johnstonnc.com">taxoffice@johnstonnc.com</a><br/><a href="http://www.johnstonnc.com/tax2">www.johnstonnc.com/tax2</a><br/><i>View &amp; pay tax bills<br/>Search Appraisals</i></p> |

#### INSPECTIONS & LICENSES

| Building Inspections  | Alcohol License   | Health Inspections   |
|---|---|--|
| <p>Johnston County Inspection Department<br/>309 E Market Street<br/>Smithfield, NC 27577<br/>(919) 989-5060 - Phone<br/>(919) 989-5431 – Fax<br/><a href="mailto:inspections@johnstonnc.com">inspections@johnstonnc.com</a><br/><a href="http://www.johnstonnc.com/mainpage.cfm?category_level_id=530">www.johnstonnc.com/mainpage.cfm?category_level_id=530</a></p> | <p>Johnston County ABC Board<br/>417 S Brightleaf Blvd.<br/>Smithfield, NC 27577<br/>(919) 934-7249 - Phone<br/>(919) 934-3324 - Fax<br/><a href="mailto:icabc@earthlink.net">icabc@earthlink.net</a><br/><a href="http://johnston.abc.nc.gov/">http://johnston.abc.nc.gov/</a></p> | <p>Johnston County Environmental<br/>309 E Market Street<br/>Smithfield, NC 27577<br/>(919) 989-5180 – Phone<br/>(919) 989-5190 – Fax<br/><a href="mailto:envhealth@johnstonnc.com">envhealth@johnstonnc.com</a><br/><a href="http://www.johnstonncenvironmentalhealth.org">www.johnstonncenvironmentalhealth.org</a><br/><i>Well, septic permits, restaurant inspections, hotel inspections</i></p> |

#### PUBLIC SERVICES & UTILITIES

| Police Department Services  | Fire Department Services  | Utilities   |
|---|---|---|
| <p>Selma Police Department<br/>1200 S Pollock Street<br/>Selma, NC 27576<br/>(919) 965-8189 – Phone<br/>(919) 965-4188 – Fax<br/>Richard A. Cooper, Police Chief<br/><a href="mailto:rcooper@selma-nc.com">rcooper@selma-nc.com</a><br/><a href="http://www.selma-nc.com/police">www.selma-nc.com/police</a><br/><i>Patrol Services, Nightly Business door checks, Senior Citizen checks, Vacation security checks, Business security surveys</i><br/><b>EMERGENCIES DIAL 911</b></p> | <p>Selma Fire Department<br/>201 N Webb Street<br/>Selma, NC 27576<br/>(919) 965-2697 – Phone<br/>(919) 965-9843 – Fax<br/>Phillip McDaniel, Fire Chief<br/><a href="mailto:pmcdaniel@selma-nc.com">pmcdaniel@selma-nc.com</a><br/><a href="http://www.selma-nc.com/fire-department">www.selma-nc.com/fire-department</a><br/><i>Fire Inspections, Business fire prevention, and safety education</i><br/><b>EMERGENCIES DIAL 911</b></p> | <p>Selma Town Hall<br/>114 N Raiford Street<br/>Selma, NC 27576<br/>(919) 965-9841 – Phone<br/><i>ext. 1012 or ext. 1013</i><br/>(919) 965-4637 – Fax<br/><a href="http://www.selma-nc.com/customer-service">www.selma-nc.com/customer-service</a><br/><i>Utility service connections<br/>Payments<br/>(Electric, water, sewer &amp; garbage)</i></p> |

## TOWN PERMITS & OTHER RESOURCES

| NC Workplace Laws & Resources   | NC Transportation Permits & Resources  | Selma Planning & Economic Development  |
|---|--|--|
| <p>NC Department of Labor<br/>1011 Mail Service Center<br/>Raleigh, NC 27699<br/>(919) 807-2796 – Local<br/>(800) 625-2267 – Toll Free<br/><a href="mailto:ask.osh@labor.nc.gov">ask.osh@labor.nc.gov</a><br/><a href="http://www.nclabor.com">www.nclabor.com</a><br/>Cherie Berry – Commissioner of Labor<br/><i>Wage &amp; Hour Bureau<br/>Employment Discrimination Bureau<br/>Elevator &amp; Amusement Bureau<br/>Boiler Safety Bureau</i></p> | <p>NC Department of Transportation<br/>1501 Mail Service Center<br/>Raleigh, NC 27699<br/>(877) 368-4968<br/><a href="http://www.ncdot.gov">www.ncdot.gov</a><br/><i>Driveway access/permits and approvals<br/>Interstate billboard approvals<br/>Selective vegetation clearing permits</i></p>  | <p>Selma Town Hall<br/>114 N Raiford Street<br/>Selma, NC 27576<br/>Planning &amp; Economic Development<br/>Director<br/>(919) 965-9841 ext. 1006<br/>(919) 965-4637 – Fax<br/><br/><a href="http://www.selma-nc.com/planning-economic-development">www.selma-nc.com/planning-economic-development</a><br/><i>Zoning, temporary events, sign permits,<br/>subdivision approval, rezoning<br/>requests, special use permits,<br/>Economic development information</i></p> |
| Code Enforcement  | Small business training, counseling & resource information   | Local Chamber of Commerce  |
| <p>Selma Town Hall<br/>114 N Raiford Street<br/>Selma, NC 27576<br/>Tomeka Moore – <i>Codes Administrator</i><br/>(919) 965-9841 ext. 1007<br/>(919) 965-8517 – Fax<br/><a href="mailto:tmoore@selma-nc.com">tmoore@selma-nc.com</a><br/><a href="http://www.selma-nc.com/planning-economic-development">www.selma-nc.com/planning-economic-development</a><br/><i>Nuisance complaints<br/>Code violations<br/>Junk vehicle complaints</i></p>      | <p>Johnston County Workforce Development Center<br/>135 Best Wood Drive<br/>Clayton, NC 27520<br/>(919) 209-2591<br/><a href="http://www.johnstoncc.edu/workforce-development-center/">http://www.johnstoncc.edu/workforce-development-center/</a><br/><i>Pre-licensing and Certification Courses<br/>Small Business Center Training<br/>Occupational Training Courses<br/>Human Resources Development (HRD)<br/>Industry Services</i></p> | <p>Greater Smithfield-Selma Area Chamber of Commerce<br/>1115 Outlet Center Drive<br/>Smithfield, NC 27577<br/>(919) 934-9166<br/><a href="mailto:chamber@smithfieldselma.com">chamber@smithfieldselma.com</a><br/><a href="http://www.smithfieldselma.com">www.smithfieldselma.com</a><br/><i>Business promotions<br/>Marketing services &amp; publications<br/>Networking events<br/>Membership discount programs</i></p>  |
| NC Department of Commerce   | NC New Business Counseling & Resources   | NC License & Plates  |
| <p>NC Small Business Commerce<br/>4301 Mail Service Center<br/>Raleigh, NC 27699<br/>(800) 228-8443 – Toll Free<br/>(919) 814-4600 – Main Switchboard<br/><a href="mailto:info@nccommerce.com">info@nccommerce.com</a><br/><a href="http://www.nccommerce.com">www.nccommerce.com</a><br/><i>Small business start-up &amp; development<br/>Economic development<br/>Retention &amp; expansion services</i></p>                                      | <p>Business Link NC<br/>15000 Weston Parkway<br/>Cary, NC 27513<br/>(800) 228-8443 – Toll Free<br/>(919) 447-7777 – Local<br/><a href="http://www.edpnc.com">www.edpnc.com</a><br/><i>License Requirements<br/>Business Tax Info<br/>Financing Resources<br/>Employer Requirements<br/>Business Forms<br/>Business Plan Resources</i></p>  | <p>NC DMV<br/>License Plate Agency<br/>3175-A Hwy 301 S<br/>Smithfield, NC 27577<br/>(919) 934-8707<br/>(919) 989-3478 - Fax<br/>(919) 814-1779 - Vehicle Tax<br/><a href="http://www.ncdot.gov">www.ncdot.gov</a><br/><i>NC Plate &amp; vehicle registration<br/>Commercial Trucking (IRP)<br/>NC Driver's License</i></p>  |

| Johnston Community College<br>Small Business Center   | Geographic Information System<br>GIS  |  |
|---|---|--|
| <p>Johnston County<br/>Workforce Development Center<br/>135 Best Wood Drive<br/>Clayton, NC 27520<br/>Pat Killette – <i>Small Business Center</i><br/><i>Director</i><br/>(919)209-2015 – Office<br/>(919) 359-1176 – Fax<br/><a href="mailto:pwillette@johnstoncc.edu">pwillette@johnstoncc.edu</a><br/><a href="http://www.johnstoncc.edu/continuing-education/small-business-center.aspx">www.johnstoncc.edu/continuing-education/small-business-center.aspx</a><br/><i>Small business start-up &amp; development</i><br/><i>Training</i><br/><i>Resources for new entrepreneurs</i></p> | <p>Johnston County GIS<br/>108 E. Johnston Street<br/>Smithfield, NC 27577<br/>(919) 989-5153 – Office<br/>(919) 989-5628 – Fax<br/><a href="mailto:gis@johnstonnc.com">gis@johnstonnc.com</a><br/><a href="http://www.johnstonnc.com/gis2/?CFID=26847706&amp;CFTOKEN=89479693">http://www.johnstonnc.com/gis2/?CFID=26847706&amp;CFTOKEN=89479693</a><br/><i>County Maps</i><br/><i>Area Maps</i><br/><i>Tax parcel data</i></p> |  |